



**OCTOBER 22, 2022**  
**GLENCOE MANSION FIELD, 600 UNRUH DRIVE**

Craft & Draft is excited to host another fantastic art & craft marketplace in Radford, VA! With a large array of modern and contemporary artists & makers, Craft & Draft is a day long festival full of local and regional vendors, live music, food trucks, and craft beer. Craft & Draft D takes place on the large, flat, grassy field of the Glencoe Mansion, Museum & Gallery in West End Radford. The Craft & Draft Festival is organized and ran by MountainTrotter, a local 501c3 non-profit; our goal is to bring a festival to Radford City that will encourage our diverse community to shop and stay local, to support small & family owned businesses, and to showcase the gifted artisans and makers right here in the New River Valley & surrounding areas!

#### Logistics and Requirements:

- All art, handcrafts, and goods **MUST** be handmade by you. No buy/sell goods, multi-level marketing, reproductions, or use of copyrighted items.
- Vendors are asked to submit photos or website detailing their merchandise for sale
- We do not allow evangelical, religious, divisive, or political based vendors or items. If you have items in question, please contact us at [mountaintrotterarts@gmail.com](mailto:mountaintrotterarts@gmail.com)
- While Craft & Draft Festival is not considered to be juried, we have the right to limit the amount of like vendors or to decline an application.

**Festival will run 11am-6pm on October 22nd and take place on the grassy field adjacent to the Glencoe Mansion at 600 Unruh Drive, West End Radford**

- All applications **DUE BY OCTOBER 1st**. All participating artists will have their business name printed on our 2022 T-Shirt, and will be published on the Craft & Draft website and social media.
- This is an outdoor event – be prepared for all types of weather. Tent sides (tapestries, curtains, etc.) are allowed as long as they do not inhibit another vendor’s booth. This is a rain or shine event.
- **TENT WEIGHTS OR STAKES ARE REQUIRED** – you **MUST** provide sufficient weights or stakes to all four corners of your tent. Craft & Draft & MountainTrotter are **NOT** liable for any damage done to other vendors or customers if you fail to secure your booth area.
- Each vendor is responsible for the construction, set-up, staffing, and take-down of their booth area. You must provide your own tent, tables, chairs, and displays.

- Festival hours are 11am-6pm Saturday, October 22, 2022. Vendors agree to participate for the ENTIRE time and MAY NOT BREAK DOWN EARLY. Breaking down early is a distraction and is disrespectful to your fellow vendors, customers, and to the festival. Set up begins at 9am; breakdown begins at 6pm
- Vehicle information will be sent out prior to event – note vehicles cannot drive on the grass, but may pull directly next to the festival’s gates
- Craft & Draft Festival, MountainTrotter, and its affiliates are NOT liable for any loss, damage, or injury
- Vendors are required by Radford City to hold a Radford City Business License and are responsible for their own liability insurance and reporting any necessary taxes.

Parking, unloading, and day-of information will be sent out prior to the event. Booth spaces will be approximately 12x12; you may request a full or shared booth. Please contact us directly with any questions: mountaintrotterarts@gmail.com

**WAIVER:** I have read and agree to the above application. I understand that Craft & Draft and MountainTrotter have the right to reject any application and limit the number of like artists; your check will either be shredded or returned. I (we) hereby relieve Craft & Draft, MountainTrotter or its affiliates, agents, or employees from any and all liability for any damage, loss, injury, act of weather or god, or costs associated with or arising from my (our) use and presence at Craft & Draft. Furthermore, I (we) agree to indemnify and hold Craft & Draft, MountainTrotter, its affiliates, agents, or employees harmless from all claims, costs, and actions occasioned by me (us) for the use and presence at Craft & Draft. I certify that my merchandise is handcrafted by myself (ourselves) and that I (or my representative) will be present on site and remain open for sales for the entirety of the festival. I (we) understand that it is my (our) responsibility to have the proper business license, collect and report Virginia State sales tax, and to carry my (our) own liability insurance. I understand that my (our) booth space will not be reserved until payment is received and that I will follow the rules & guidelines of Craft & Draft, which are put in place to ensure the safety of both the vendors & attendees.

APPLICATION DEADLINE OCTOBER 1, 2022  
 RETURN ASAP TO ENSURE YOUR BUSINESS WILL BE INCLUDED IN PROMOTIONS  
 CHECKS MADE OUT TO: MOUNTAINTROTTER ARTS

MountainTrotterArts@gmail.com